



City of McMinnville
Planning Department
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EXHIBIT 2 - STAFF REPORT

DATE: October 21, 2021
TO: Planning Commission Members
FROM: Heather Richards, Planning Director
SUBJECT: Public Hearing – Docket G 4-21, Adopting the *McMinnville OR 99W (NE McDonald Lane to Linfield Avenue) Active Transportation Concept Plan* as a Supplemental Document to the City of McMinnville Transportation System Plan.

STRATEGIC PRIORITY & GOAL:

	GROWTH & DEVELOPMENT CHARACTER Guide growth & development strategically, responsibly & responsibly to enhance our unique character.		COMMUNITY SAFETY & RESILIENCY Proactively plan for & responsibly maintain a safe & resilient community.
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Report in Brief:

This is a public hearing to consider a Comprehensive Plan Amendment adopting the McMinnville OR 99W (NE McDonald Lane to Linfield Avenue) Active Transportation Concept Plan as a supplemental document to the McMinnville Transportation System Plan, and to add Buffered Bike Lanes and Neighborhood Greenways to Chapter 6, Bicycle System Plan, of the Transportation System Plan, as bicycle facility types to utilize in McMinnville.

Background:

Recently ODOT adopted the “Blueprint for Urban Design” or (BUD) to establish a framework for determining how their facilities are used in urban situations for motorists, freight, transit, bicyclist and pedestrian.

To implement the program, ODOT identified the need for a pilot project. A couple of years ago, community stakeholders met with Jenna Berman, ODOT Region 2, Active Transportation Liaison, to discuss opportunities to improve bicycle and pedestrian infrastructure on ODOT facilities in McMinnville. Jenna was impressed with the turnout for the meeting which included city staff and community members coming together with a common goal.

At the same time, portions of Highway 99W as it travels through McMinnville were identified as a “high-risk” corridor for people walking and biking in ODOT’s statewide systemic safety analysis. New walking

Attachments:

- Attachment A: Decision Document – G 4-21
- Attachment B: *OR 99W (NE McDonald Lane to Linfield Avenue) Active Transportation Concept Plan*
- Attachment C: *OR 99W (NE McDonald Lane to Linfield Avenue) Active Transportation Concept Plan Appendix*
- Attachment D: Proposed Amendment to Chapter 6, Bicycle System Plan, *McMinnville Transportation System Plan*

and biking infrastructure is needed to support safe connections for people utilizing Highway 99W as a transportation corridor that are not in a car.

When thinking about a potential pilot project, Jenna Berman approached city staff about utilizing McMinnville and Highway 99 as a potential pilot study for the BUD program. ODOT would provide the necessary resources to hire a consultant team to work with ODOT staff and City of McMinnville stakeholders on a Active Trans Plan for 99W utilizing the process and principles of the Blueprint for Urban Design (BUD) program.

City staff was enthusiastic to work with ODOT on the study and the project was conceptualized and underway within four months.

The primary purpose of the McMinnville OR 99W (Linfield to McDonald) Active Transportation Concept Plan is to identify improvements within the corridor that will result in a safer, more comfortable, and attractive place to walk, bike, roll and facilitate transit use.

The project management team (comprised of consultants from Kittleson and Associates, ODOT staff and City staff) have been working with a project advisory committee over the past year to identify solutions for improving Highway 99W (from Linfield to McDonald) for active (non-vehicular) modes of transportation.

Active Transportation is a term that describes self-propelled, human-powered transportation modes, such as walking, biking, skateboarding, and using a wheelchair.

Members of the Project Advisory Committee:

Name of Member	Representation
Jack Crabtree	McMinnville School District
Jamie Fleckenstein	McMinnville Planning Department / Avid Cyclist
Zack Geary	McMinnville City Council
Peter Higbee	Bicyclist Community
Charles Hillestad	Community Member / Accessibility Advocate
Barb Jones	Accessibility Advocate
Steve Macartney	McMinnville Police Department
Cole Mullis	ODOT District Manager
Bahram Refael	Linfield University
Dave Rucklos	McMinnville Downtown Association
Cyrus Scarboro-Ford	McMinnville High School Student
Lori Schanche	Planning Commission, Retired Active Transportation Planner

Discussion:

The results of that work have resulted in the *OR 99W (NE McDonald to Linfield Avenue) Active Transportation Concept Plan*.

The OR 99W Active Transportation Plan has identified the need for buffered bicycle lanes on Highway 99 as it travels through McMinnville as well as several enhanced pedestrian crossings, and a

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parallel local route (neighborhood greenway) that is dedicated to active transportation as well (mostly on Davis Avenue) to alleviate the pressure on Highway 99W.

The neighborhood greenway, although a new concept for McMinnville, has emerged as a popular alternative public improvement to create local transportation infrastructure in a community that prioritizes active transportation modes for destination travel. Implementation is relatively inexpensive, and if strategically deployed, utilization is often very successful.

Attachments:

- Decision Document: G 4-21
- *OR 99W (NE McDonald Lane to Linfield Avenue) Active Transportation Concept Plan*
- *OR 99W (NE McDonald Lane to Linfield Avenue) Active Transportation Concept Plan Appendix*
- Suggested Amendment to Chapter 6, Bicycle System Plan of the *McMinnville Transportation System Plan*

Fiscal Impact:

This project was funded entirely by ODOT. Improvements to Highway 99W will likely be part of future ODOT improvement projects on the corridor and local improvements identified by the plan will need to eventually become part of the City’s capital improvement plan, but could be funded through Safe Routes to School grants and other funding mechanisms.

Recommendation:

Staff recommends the Planning Commission recommend the proposed Comprehensive Plan amendment to the McMinnville City Council for adoption.

“THAT BASED ON THE FINDINGS OF FACT, THE CONCLUSIONARY FINDINGS FOR APPROVAL, AND THE MATERIALS SUBMITTED BY STAFF, THE PLANNING COMMISSION RECOMMENDS THAT THE CITY COUNCIL AMEND THE MCMINNVILLE COMPREHENSIVE PLAN BY ADOPTING THE OR 99W (NE MCDONALD LANE TO LINFIELD AVENUE) ACTIVE TRANSPORTATION CONCEPT PLAN AS A SUPPLEMENTAL DOCUMENT TO THE MCMINNVILLE TRANSPORTATION SYSTEM PLAN PRESENTED IN DOCKET G 4-21.”

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